

## **Adur**

### **Executive Member for Resources: Portfolio / Terms of Reference:**

Responsibility for the following delegated functions:

- Budgets (including the overall allocation of Revenue and Capital), external funding.
- Capital programme.
- Local taxation (benefit fraud (Adur), non-domestic rates).
- Treasury management including insurance, investments, loans, leasing and banking matters.
- Property and asset management, facilities management, estates (including Southwick Square shops), property tenancies, corporate property (not in other portfolios) and non-housing property repairs.
- ICT (client side), telephony and Data Protection, Freedom of Information, information security and web team. Includes the CenSus IT Partnership.
- Procurement, including contracts.
- Personnel and staffing (where Executive functions), including organisational development, occupational health and learning and development of staff.
- Other central support services.
- Internal Audit and audit fees.
- Digital transformation programme.

## **Worthing**

### **Executive Member for Resources: Portfolio**

Responsibility for the following delegated functions

- Budgets (including the overall allocation of revenue and capital), external funding.
- Capital programme.
- Local taxation (fraud investigation (Worthing)).
- Treasury management, including insurance, investments, loans, leasing and banking matters.
- ICT (client side); telephony and Data Protection, Freedom of Information, information security and web team. Includes the CenSus IT Partnership.

- Procurement, including contracts.
- Personnel and staffing (where executive functions); including organisational development, occupational health, payroll and learning and development of staff.
- Other central support services.
- Internal Audit and audit fees.
- Digital transformation programme